



2012 REGISTRATION/LICENSURE RENEWAL INFORMATION

For the period 1 April 2012—31 March 2013

Registration Renewal

Applications for renewal of RN (*Practising*) licensure **must be received** at the YRNA office **by March 1st** to ensure you have a current YRNA card for April 1st each year and to avoid penalty.

Contact information has been pre-printed on the renewal form. Please **review all this information for accuracy** and make clear, visible corrections if the information is incorrect or incomplete.

Read and complete all sections of the renewal form.

NOTE: Definitions for each of the categories in the employment statistics section are determined in collaboration with the Canadian Institute for Health Information and are included in the registration package.

REMEMBER:

- submit your completed CCP Annual Reporting Form with your renewal form
- keep a copy of your CCP Annual Report Form in your files
- **March 1st is the deadline for receipt of license renewal applications to avoid the late fee of \$52.50**

Membership Options

Resigning Membership?

If you are no longer practising as a nurse in the Yukon and wish to resign your membership, please advise YRNA of your decision returning your form marked 'Resigned'. As well, you can take the opportunity to record your RN hours for the previous year which will keep your record up to date to the time of your resignation/non-renewal.

Non-Practising or Associate Membership Categories

If you are not currently practising nursing in the Yukon but wish to maintain a connection to YRNA and/or CNA, you may wish to register as a *Non-Practising* or *Associate* member now and upgrade your membership to *RN (Practising)* at a later date.

The *Non-Practising* or *Associate* fee will be applied to your *RN (Practising)* license when you upgrade and you will not be charged a late registration fee of \$52.50 which is applied to renewals received after March 1st.

PLEASE NOTE that the process of upgrading from any non-practising class to an *RN (Practising)* license will include the requirement to submit a current Employer Reference and Verification of Registration if you have worked as an RN in another jurisdiction in the interim.

Fee Payment

All registration/licensure forms must be accompanied by payment of fees. Fees may be paid by cheque, money order or cash. Cheques may be post dated to March 31st but must be received at the YRNA office **no later than March 1st** to ensure continuous registration. Please make cheques or money orders payable to "YRNA". Note that the Processing Fee applies to new applicants, not to renewal of licensure if submitted by the March 1st deadline.

Penalty for Late Renewal

Applications for renewal of a practising license received after March 1st will be charged a **late fee of \$52.50**.

All persons intending to work as a Registered Nurse in the Yukon must be registered PRIOR to starting work.

Registration Authority

- As stated in the Registered Nurses Profession Act, (S.Y. 1992):
15. No person shall engage in the practice of nursing in the Yukon unless
 - (a) they are a registered nurse and their name is entered in the roster of active practising members and they hold a current annual certificate
 - (b) they hold a temporary permit.

Qualification for Registration

- To qualify for registration, a registered nurse must have passed the Canadian Registered Nurse Exam or another examination deemed equivalent and, within the previous five year period must have:
1. worked at least 1,125 hours; or
 2. graduated from a basic nursing program; or
 3. completed a post-basic nursing degree; or
 4. completed an approved nurse refresher program

IF YOU HAVE ANY QUESTIONS, CONTACT THE YRNA OFFICE

Yukon Registered Nurses Association, 204 – 4133 – 4th Avenue, Whitehorse, Yukon Y1A 1H8
Phone: 867-667-4062 Fax: 867-668-5123 email: admin@yrna.ca web: www.yrna.ca